



CITY COUNCIL
Regular Meeting Minutes

December 12, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 05:34 PM.

Members Present:

Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward II, Seat I Marilyn Farrow
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member Ward III, Seat II Jeff Snow
Council Member Ward I, Seat II Matt Jarrett

Members Absent:

Members of the Public in Attendance

Donna Long, Sherry Chapman, Vera Cooper, Kathy Ellis, Bobby Burkett, Shari Sebastiao, Nicole Sebastiao, Megan Sebastiao, Robert Leek, George Jordan, Frankie S, Tom Powers, Lauren Cooper, Theresa Messick, David Samples, Jean Samples, Vernon Compton, Cassandra Sharp, Sharon Miller, Steve Miller, Gwen Sachar, Debra Harscher, Brian McGuire, Jimmy Messick, John Ellis.

Staff in Attendance

City Manager, Scott Collins
Interim City Clerk, Molly Turnes
IT Director, Krystle Nowlin
IT Systems Analyst, Ashley Johnston
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Item # 2023-2094
Pastor Steve Warren

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2023-1978

November 7, 2023 Regular Council Meeting

ACTION: Motion to Approve by Jeff Snow; second by
Marilynn Farrow;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

5. Approval of Agenda

ACTION: Motion to Approve as amended by Marilynn Farrow; second
by Mike Cusack;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike
Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

City Manager Scott Collins amended the agenda by adding Resolution # 1590-23

6. Recognitions, Proclamations & Awards

Item # 2023-2108

City Council Vacant Seat Appointment

ACTION: Motion to Approve by Jeff Snow; second by
Matt Jarrett;
Motion passed - 5:2

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Gavin Hawthorne

NAYS: Mike Cusack, Marilynn Farrow

ABSTAIN: None

Public input was provided by: Sherry Chapman, Gary Smith and Rain
Walton

**The Council voted 5-2 in favor of appointing Shari
Sebastiao to the vacant Ward IV seat.**

Item # 2023-2109

Oath of Office

**Shari Sebastiao was sworn in as Councilwoman for Ward IV
Seat I followed by a brief recess.**

6:01 PM Recessed
6:15 PM Reconvened

7. Public Hearings/Meetings

8. Invited Speakers

9. Persons to Appear

Persons to Appear was provided by: George Jordan and Pam Mitchell

Mr. Jordan spoke about the dangers of the intersection at Starhill Drive and Dogwood, specifically the U-turns going north and then heading back south. Council has agreed to place this on the work session agenda for January 2024.

10. General Consent Agenda

Item # 2023-1979
General Consent Agenda

ACTION:	Motion to Approve by Shari Sebastiao; second by Gavin Hawthorne; Motion passed - 8:0
YEAS:	Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

Item # 2023-2070
SEPA / OAFA: MLK Day Parade and Block Celebration

Item # 2023-2071
SEPA / OAFA: Milton Mardi Gras Parade and Party

Item # 2023-2096
Residential Facade Improvement Grant Program Application - Brian McGuire

Item # 2023-2102
UDC Update - Residential Transparency Standards

11. Ordinances & Resolutions

Item # 2023-1901

Ordinance 1994-23 Local Historic Resource addition to UDC - Sections 11.4 & 11.5 - First Reading

ACTION: Motion to Approve by Jeff Snow; second by Roxanne Meiss;
Motion passed - 6:2

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Gavin Hawthorne, Shari Sebastiao

NAYS: Mike Cusack, Marilynn Farrow

ABSTAIN: None

FIRST READING

Mayor Lindsay read Ordinance 1994-23 into the record.

Item # 2023-2102

Ordinance 1995-23 - Residential Transparency Standards - First Reading

ACTION: Motion to Approve by Jeff Snow; second by Shari Sebastiao;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

FIRST READING

Mayor Lindsay read Ordinance 1995-23 into the record.

Item # 2023-2087

Ordinance 1996-23 City Council Meeting and Work Session Schedule - First Reading

ACTION: Motion to Approve as amended by Mike Cusack; second by Gavin Hawthorne;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

FIRST READING

City Manager Scott Collins read Ordinance 1996-23 into the record and

summarized the intent of the ordinance. This ordinance establishes the new times for the Regular City Council Meetings and Work Sessions.

Mayor Lindsay recommended adding "Subject to the Special Meeting ordinance."

Council members supported the edit that Mayor Lindsay suggested.

The edit will read as: "However, special called meetings shall not be affected by this ordinance."

Item # 2023-2090

Ordinance 1997-23 Boards and Committees Appointment Policy - First Reading

ACTION: Motion to Approve by Jeff Snow; second by Matt Jarrett;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

FIRST READING

City Manager Scott Collins read Ordinance 1997-23 into the record and summarized the intent of the ordinance.

Item # 2023-2091

Ordinance 1998-23 City Clerk Appointment - First Reading

ACTION: Motion to Approve by Marilynn Farrow; second by Mike Cusack;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

FIRST READING

City Manager Scott Collins read Ordinance 1998-23 into the record and summarized the intent of the ordinance. Mayor Lindsay recommended consulting with the City Attorney since the ordinance proposes a change to the Charter.

Item # 2023-2106

Ordinance 1999-23 City Council Vacancies Appointment Procedure Amendment - First Reading

ACTION: Motion to Approve by Roxanne Meiss; second by Matt Jarrett;

YEAS: Motion passed - 8:0
Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

FIRST READING

City Manager Scott Collins read Ordinance 1999-23 into the record and summarized the intent of the ordinance.

Item # 2023-2103

Resolution 1586-23 Pension Adjustments

ACTION: Motion to Approve by Shari Sebastiao;
second by Marilynn Farrow;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

Mayor Lindsay read Resolution 1586-23 into the record.
City Manager Scott Collins explained this resolution is for
reconciliation only with no fiscal impact. It is for transfers and
allocations for the City's pension funds.

Item # 2023-2104

Resolution 1587-23 Projects from FY23/Adjust rev

ACTION: Motion to Approve by Jeff Snow; second by
Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

Mayor Lindsay read Resolution 1587-23 into the record.

Item # 2023-2101

Resolution 1588-23 Retention of Additional Counsel Regarding City Utility
Services

ACTION: Motion to Approve by Shari Sebastiao;
second by Mike Cusack;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

City Manager Scott Collins read Resolution 1588-23 into the record and summarized the intent of the resolution.

Item # 2023-2107

Resolution 1589-23 North Santa Rosa County Utilities Authority Bill

ACTION: Motion to Approve by Jeff Snow; second by
Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

City Manager Scott Collins read Resolution 1589-23 into the record and summarized the intent of the resolution.

Item # 2023-2117

Resolution 1590-23 - North Santa Rosa County Utilities Authorized City Representative

ACTION: Motion to Approve by Casey Powell;
second by Marilynn Farrow;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

City Manager Scott Collins read Resolution 1590-23 into the record and summarized the intent of the resolution.

Mayor Lindsay offered to serve as the representative. The

Committee was in favor of Mayor Lindsay serving as the spokesperson/ representative.

12. City of Milton Events

Events Coordinator Jay Conrad reported to Council

13. Public Information Officer Report

Public Information Report

Public Information Officer Bethany Anderson reported to Council.

14. Finance, Planning Board

No report

15. Administration, Emerald Coast Regional Council

Councilwoman Farrow reported to Council

16. Parks & Recreation, Community Improvement Board

No report

17. LEAP

No report

18. Board of Adjustments

No report

19. Historic Preservation Board, Transportation Planning Organization

No report

20. Growth, Development & Annexation, Tourist Development Council

Councilman Snow reported to council. Additionally he spoke on the City's need to purchase new Christmas decorations due to existing decorations being worn.

21. Public Works

No report

Item # 2023-2023

Negotiation for RFP 2023.10 Engineer Services for Locklin Lake

ACTION: Motion to Approve by Casey Powell;
second by Mike Cusack;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

City Manager Scott Collins reported to council.

Council authorized the City Manager to engage with First Line Coastal as engineer for the Locklin Lake project.

22. Mayor Report: Public Safety, Ordinance Committee

Mayor Lindsay reported to council.

Item # 2023-2095

TASER purchase

ACTION: Motion to Approve by Shari Sebastiao;
second by Gavin Hawthorne;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilyn
Farrow, Gavin Hawthorne, Shari
Sebastiao

NAYS: None

ABSTAIN: None

23. City Attorney's Report

No report

24. City Manager's Report

City Manager Scott Collins reported to Council.

25. Public Input

Christmas Sock Contest

Public Input was provided by: Jimmy Messick, Lauren Cooper, Sherry Chapman,
Theresa Messick

26. Adjourn

The meeting adjourned at 07:21 PM.

Mayor

Date

City Clerk

Date