



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

April 18, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2024-2353
 - Approval of Minutes from March 21, 2024 meeting
- 3. Financial Report**
 - Item # 2024-64
 - Sundial Financial Report
- 4. Ordinances & Resolutions**
- 5. Communications From Council Members & Mayor**
- 6. Persons to Appear**
- 7. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2024-2353

Approval of Minutes from March 21, 2024 meeting

MEETING DATE

April 18, 2024

PREPARED BY

Molly Turnes, City Clerk

BACKGROUND

SUMMARY

RECOMMENDATION

ATTACHMENTS

1. 2024 3 21 Sundial Meeting Minutes



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

March 21, 2024
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 05:41 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward I, Seat II Matt Jarrett
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat II Jeff Snow
Council Member, Ward II, Seat I Marilynn Farrow
Mayor Heather Lindsay

Members Absent:

Members of the Public in Attendance

Sherry Chapman, Diane Griffith, Marlene Markey, Brian McGuire, Gwen Sachar,
Tom Powers, Joy Powers, Vernon Compton, Dan Mullins, Theresa Messick

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Systems Analyst, Ashley Johnston
Chief of Police, Tony Tindell

2. Approval of Minutes

Item # 2024-2280

Approval of Minutes from February 15, 2024 Meeting

ACTION:	Motion to Approve by Roxanne Meiss; second by Matt Jarrett; Motion passed - 8:0
YEAS:	Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None

ABSTAIN: None

3. Financial Report

Item # 2024-2295
Sundial Financial Report

ACTION: Motion to Approve by Casey Powell;
second by Shari Sebastiao;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilyn
Farrow, Gavin Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

4. Ordinances & Resolutions

No Ordinances or Resolutions

5. Communications From Council Members & Mayor

None

6. Persons to Appear

No Persons to Appear

7. Adjournment

The meeting adjourned at 05:45 PM.

Mayor

Date

City Clerk

Date



Sundial Financial Report

MEETING DATE

April 18, 2024

PREPARED BY

Administration Department
Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	899	901	903	
Income	December 2023	January 2024	February 2024	FYTD
*Sewer Revenue	\$ 44,803	\$ 45,022	\$ 44,960	\$ 210,816
Service Connect	\$ 8,861	\$ 180	\$ 4,250	\$ 301,264
Other Revenues	\$ 8,675	\$ 8,497		\$ 32,813
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$ -
Total Income	\$ 62,339	\$ 53,699	\$ 49,210	\$ 544,893
Expenses				
Professional Svcs.				\$ -
Legal Counsel				\$ -
Accounting & Auditing	\$ 283		\$ 283	\$ 566
Bad Debt	\$ 188			\$ 210
Communication Services				\$ -
Postage and Shipping	\$ 180	\$ 181	\$ 181	\$ 768
Utilities-Wastewater	\$ 2,966	\$ 103	\$ 3,112	\$ 12,035
Insurance & Bonds	\$ 3,956			\$ 7,872
Repair & Maintenance-Wastewater	\$ 1,271	\$ 709	\$ 7,067	\$ 18,096
Repair & Maint. Lift Station				\$ 12,591
Repair & Maint. Damage Claim Repairs				\$ -
Advertising/Promotional				\$ -
Misc. Expenditures				\$ -
Landfill Tipping Fee	\$ 1,227	\$ 4,763	\$ 1,148	\$ 10,750
Pipes, Valves & Fitting				\$ (15)
Laboratory Service	\$ 372	\$ 248	\$ 1,190	\$ 3,177
Bank Charges				\$ -
IT Expense	\$ 11,003			\$ 11,003
Billing & Admin Fees				\$ -
Fire Assessment Fees				\$ 3,117
*W&S Fund Labor Fees				\$ 30,000
Office Supplies			\$ 288	\$ 288
Operating Supplies-Wastewater	\$ 2,824	\$ 2,625		\$ 14,449
Lift Station Improvements				\$ -
WWTP Upgrade & Improve	\$ 2,580			\$ 2,580
Sewer Infrastructure	\$ 1,750			\$ 1,750
Machinery & Equipment / Misc.		\$ 55,216		\$ 61,038
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$ 87,500
Interest Expense	\$ 2		\$ 2	\$ 325
Total Expenses	\$ 46,102	\$ 81,345	\$ 30,771	\$ 278,100
Profit/(Loss)	\$16,237	(\$27,646)	\$18,439	\$ 266,793

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Lift Station Improvements are costs for payments to BDI for engineering/design work on Sundial WWTP expansion project

***\$30,000 Misc Fee is Labor cost for fee to run Sundial billed by the City of Milton