



CITY COUNCIL
Regular Meeting Minutes

February 13, 2024
6:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 06:30 PM.

Members Present:

Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward III, Seat II Jeff Snow
Council Member, Ward 4, Seat I Shari Sebastiao
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward II, Seat II Roxanne Meiss

Members of the Public in Attendance

Jerry Rushing, J. Alan Sapp, Lance Young, Vera Cooper, Stephanie Shelter, Jeff Martin, Margaret Beasley, Bertha Morton, Frank White, Jimmy Messick, Melissa Simpson, Muggren Murphy, Greta Green, Steve Dobbs, Spencer B., Mike Hudson, Carol Farmer, Rachel Harwick, Gus Rich, Cynthia Smith, Melissa Wells, Marlene Collins, John Stamp, Vernon Compton, Art Brown, Susan Brown, Elizabeth Smith, Gloria Daniels, Ervilene Witherspoon, Catherine Brown, Emily Hamilton, Larry Brewton, Tom Powers, Bobby Burckett, Timothy Brewton, Myra Brewton Euwing, Clarence Johnson, Carolyn Brewton, Charles Kunze, Lucile Johnson, Vickie Mullins, Dan Mullins, Buddy Fisher, Amber Leek, Robert Leek, Annie Gilmore, Yvonne Gray, Jean Samples, Jackie Hill Thomas, Angie Straugh, Tamila Brewton, Harold L,

Staff in Attendance

City Manager, Scott Collins
City Attorney, Eric Mead
City Clerk, Molly Turnes
IT Director, Krystle Nowlin
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Presiding Elder Anthony Scott, Isaiah Chapel A.M.E. Zion Church

3. Pledge of Allegiance

4. Approval of Minutes

January 9, 2024 Regular Council Meeting

ACTION:	Motion to Approve by Marilyn Farrow; second by Shari Sebastiao; Motion passed - 7:0
YEAS:	Matt Jarrett, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

5. Approval of Agenda

ACTION:	Motion to Approve by Jeff Snow; second by Shari Sebastiao; Motion passed - 7:0
YEAS:	Matt Jarrett, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Shari Sebastiao
NAYS:	None
ABSTAIN:	None

City Manager Scott Collins removed Ordinance 01-24 & 02-24 from the agenda

6. Recognitions, Proclamations & Awards

Councilwoman Sebastiao inquired why the recognition of former Councilman Jason Vance was not added to the agenda as she had requested. Scott Collins explained that he had tried to reach Mr. Vance but has received no reply.

Item # 2024-2193

Al Brewton Recognition (Naming of Council Chambers)

The Al Brewton Recognition (Naming of Council Chambers)
was held at 5:30pm

Item # 2024-2227

Recognizing Purchasing Officer, Diane Ebentheuer

Ms. Diane Ebentheuer was recognized for her service to the
city as the Purchasing Officer.

Item # 2024-2224

Black History Month Proclamation

Mayor Lindsay read the Black History Month Proclamation

7. Public Hearings/Meetings

Item # 2024-2206

Rezoning Request - 0.82 acres along James Street

Public Hearing was held discussing the rezoning request.

Planning Director Tim Milstead reported to Council.

Public input was provided by: Muggren Murphy and Mr. Wayne
NAACP rep

8. Invited Speakers

Tappie Villane, SRC Supervisor of Elections

Santa Rosa County Supervisor of Elections, Tappie Villaine
explained the March 19th (PPP) Presidential Preference
Primary.

9. Persons to Appear

Cynthia Smith, Jimmy Messick, James Hudson, Spencer Bethel, Stephanie
Freezner?, Carol Farmer

10. General Consent Agenda

General Consent Agenda

No items on General Consent Agenda

11. Ordinances & Resolutions

Ordinance #01-24 City Council Meeting Agenda Format - First Reading

ORD 01-24 was removed from the Agenda by City Manager
Scott Collins

Ordinance #02-24 City Council and City Boards Procedural Rules - First
Reading

ORD 02-24 was removed from the Agenda by City Manager
Scott Collins

Ordinance #03-24 Amending Section 38-176 Milton Police Officers Pension
Fund COLA Increase - First Reading

ACTION: Motion to Approve by Matt Jarrett; second
by Marilyn Farrow;

Motion passed - 7:0

YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne, Shari Sebastiao

NAYS: None
ABSTAIN: None

**City Attorney Eric Mead read Ordinance 03-24 into record
(FIRST READING)**

Item # 2024-2240

Ordinance #04-24 Zoning Change on James Street - 0.82 acres - First
Reading

ACTION: Motion to Approve by Jeff Snow; second
by Mike Cusack;
Motion passed - 6:1
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Gavin Hawthorne, Shari
Sebastiao
NAYS: Marilynn Farrow
ABSTAIN: None

**City Attorney Eric Mead read Ordinance 04-24 into record
(FIRST READING)**

Item # 2024-2241

Ordinance #05-24 - Future Land Use Map Change on James Street - 0.82
Acres - First Reading

Council decided that more information was needed. City to
have survey conducted of Hydrangea Street.
ORD 05-24 was not read

Resolution #1591-23 Authorizing City Manager to Negotiate & Execute Lease
for Office Space

ACTION: Motion to Approve by Mike Cusack;
second by Jeff Snow;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Resolution #2024-07 Bid Opening for ITB 2023.18 Water & Wastewater
Conversion to Liquid Chlorine

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;

YEAS: Motion passed - 7:0
Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Resolution #2024-08 Negotiation of 2023.12 Engineer Services for CDBG
Broad, Quinn, & Okaloosa Streets

ACTION: Motion to Approve by Jeff Snow; second
by Marilynn Farrow;
Motion passed - 7:0

YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Resolution #2024-09 Negotiation for Professional Appraisal Services WWTP
2023.09

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 7:0

YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao

NAYS: None

ABSTAIN: None

Resolution #2024-10 BDI Task Order - Cultural & Environmental Review
along 7,900 LF Pipeline Route

ACTION: Motion to Approve by Matt Jarrett; second
by Casey Powell;
Motion passed - 5:2

YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Gavin Hawthorne, Shari Sebastiao

NAYS: Mike Cusack, Marilynn Farrow

ABSTAIN: None

Resolution #2024-11 BDI Task Order - Engineering Services During
Construction - Amendment 1

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 6:1
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Marilynn Farrow, Gavin Hawthorne, Shari
Sebastiao
NAYS: Mike Cusack
ABSTAIN: None

Resolution #2024-12 Piggyback Santa Rosa County School Board's Carpet
Tile Misc. Flooring

ACTION: Motion to Approve by Matt Jarrett; second
by Shari Sebastiao;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Resolution #2024-13 Replacement sewer pump for GEO Prison

ACTION: Motion to Approve by Casey Powell;
second by Shari Sebastiao;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Resolution #2024-14 Reject Proposals received for bid #2023.19 Engineer
Services - Decommission of WWTP

ACTION: Motion to Approve by Jeff Snow; second
by Marilynn Farrow;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Item # 2024-2238

Resolution #2024-15 Wastewater Liftstation repair, land, Sanitation truck,
Sundial upgrade

ACTION: Motion to Approve by Jeff Snow; second
by Matt Jarrett;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Resolution #2024-16 Appoint Former City Manager, Randy Jorgenson as
Interim City Manager

ACTION: Motion to Approve by Jeff Snow; second
by None;
Motion - 0:0
YEAS: None
NAYS: None
ABSTAIN: None

Public input was provided by: Sherry Chapman, Jerry Mitchell,
Theresa Messick, Vernon Compton, Mr. Farrow, James
Calkins, Dave Samples, Cynthia Smith, Melissa Wells
Council tabled this discussion until the work session.

12. City of Milton Events

Item # 2024-2225

SEPA - Reimagine Milton

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Events Coordinator, Jay Conrad reported to Council

Item # 2024-2226
SEPA - Day/Brown Riverwalk Wedding

ACTION: Motion to Approve by Jeff Snow; second
by Marilynn Farrow;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Events Coordinator, Jay Conrad reported to Council

Item # 2024-2243
SEPA - SRC National Day of Prayer 2024

ACTION: Motion to Approve by Casey Powell;
second by Shari Sebastiao;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Events Coordinator, Jay Conrad reported to Council

Item # 2024-2244
Renewal of Permit: The Market of Milton

ACTION: Motion to Approve by Mike Cusack;
second by Matt Jarrett;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Events Coordinator, Jay Conrad reported to Council

13. Finance, Planning Board

Item # 2024-2215

Reducing the Required Amount of Council Members (Discussion)

This item was moved to the next work session

Item # 2024-2220

Liberty Church Imogene Theater Zoning Discussion

Planning Director Tim Milstead reported to Council.

Rep from Church - David Bollard

14. Administration, Emerald Coast Regional Council

Ms. Farrow Reported to Council

Item # 2024-2185

City of Milton Board Vacancies

1) Historic Preservation Board - Jeff Martin appointed

Mary Johnson spoke to the council

Public input was provided by: Theresa Messick

2) CIB- Reappointment 4 board members - Kaiden Spurlock,
Cassandra Sharp, Deborah Becker & Paul Kilmartin

3) CIB - 1 Appointment (Ms. Sebastiao's vacant seat) -
Appointed Vernon Compton

Vernon Compton spoke to the council

4) CIB- Appointments 2- Howard Steele & Cynthia Smith

5) Planning Board position - deferred waiting for additional
applicants (Ward IV Council Member Appointment)

Public input was provided by: Lauren Cooper, Theresa
Messick, Pam Mitchell

Item # 2024-2235

Community Improvement Board Member Appointment

15. Parks & Recreation, Community Improvement Board

No report

16. Board of Adjustments

No Report

17. Historic Preservation Board, Transportation Planning Organization

No Report

18. Growth, Development & Annexation, Tourist Development Council

Councilman Snow reported to council

Item # 2024-2236

FY 2024 Business Improvement Program – Cycle 2 – Boomerang USA, LLC
(DBA Boomerang Pizza Kitchen) and Atalanta Investment Properties, LLC

ACTION: Motion to Approve by Jeff Snow; second
by Shari Sebastiao;
Motion passed - 6:1
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Marilynn Farrow, Gavin Hawthorne, Shari
Sebastiao
NAYS: Mike Cusack
ABSTAIN: None

Economic Development Director Ed Spears reported to Council
Melissa Simpson spoke to council

Item # 2024-2237

Facade Grant Extension Request - Kearing, LLC

ACTION: Motion to Approve by Shari Sebastiao;
second by Jeff Snow;
Motion passed - 7:0
YEAS: Matt Jarrett, Jeff Snow, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne, Shari Sebastiao
NAYS: None
ABSTAIN: None

Economic Development Director Ed Spears reported to Council

19. Public Works

No Report

20. Mayor Report: Public Safety, Ordinance Committee

Mayor Lindsay reported to Council in regard to the flag Commissioner Calkins
wants to erect to put at Jernigan's Landing.

Ms Sebastiao asked for a proclamation or resolution of support.

21. City Attorney's Report

No Report

22. City Manager's Report

City Manager Scott Collins reported to council

23. Public Input

No public input

24. Adjourn

The meeting adjourned at 10:07 PM.

Mayor

Date

City Clerk

Date