



EXECUTIVE COMMITTEE MEETING Regular Meeting Minutes

January 2, 2024
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 07:08 PM.

Members Present:

Council Member, Ward II, Seat I Marilynn Farrow
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward IV, Seat II Casey Powell
Council Member Ward III, Seat II Jeff Snow
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward I, Seat I Mike Cusack

Members Absent:

Council Member, Ward IV, Seat I Shari Sebastiao

Members of the Public in Attendance

Staff in Attendance

City Manager, Scott Collins
City Attorney, Alex Andrade
City Clerk, Molly Turnes
IT Systems Analyst, Ashley Johnston
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Invocation was provided at the NSRCUA Community Involvement Meeting by Pastor Bill Wright

3. Pledge of Allegiance

4. Approval of Agenda

ACTION: Motion to Approve by Matt Jarrett; second by Roxanne Meiss;

Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

Councilman Jeff Snow added to the agenda discussing the past weekend's email correspondence between Scott Collins and Mayor Lindsay.

5. Recognitions, Proclamations & Awards

No Recognitions, Proclamations or Awards

6. Public Hearings/Meetings

No Public Hearing

7. Invited Speakers

No Invited Speakers

8. Persons to Appear

No Persons to Appear

9. Ordinances & Resolutions

Item # 2023-2088

Ordinance 2000-23 City Council Meeting Agenda Format - First Reading

City Manager Scott Collins apologized for not having Ord 2000-23 prepared for Council. He stated that he will have it prepared for the City Council meeting on January 9th.

Item # 2023-2089

Ordinance 2001-23 City Council and City Boards Procedural Rules - First Reading

City Manager Scott Collins apologized for not having Ord 2001-23 prepared for Council. He stated that he will have it prepared for the City Council meeting on January 9th.

Item # 2023-2177

Resolution 1591-23 Authorizing City Manager to Negotiate & Execute Lease for Office Space

City Manager Scott Collins reported to council and explained the critical needs for where the City is operationally in relation to office space and seating.

Council discussed looking into additional lease space and other options prior to making a motion to approve.

Council agreed to table the item until staff can provide a couple more lease options and after their financial review meeting.

Public input was provided by: Cassie Powell, Jerry Mitchell, Vernon Compton, Theresa Messick

10. City of Milton Events

Item # 2023-2171

SEPA - Tiny Acres Horse Rescue Fundraiser (2/9 & 2/10, 2024)

ACTION: Motion to Approve by Jeff Snow; second by Mike Cusack;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

Events Coordinator Jay Conrad reported to Council. Council had questions with regard to the safety and logistics of having horses as part of the event. They also discussed clean up, damage to grass as well as general public safety. Mr. Conrad stated that he would follow up with the event organizers and report back to council.

Item # 2023-2172
SEPA - Old Fashion 5k (5/25/24)

ACTION: Motion to Approve by Jeff Snow; second by Gavin Hawthorne;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

Events Coordinator Jay Conrad reported to Council. Council had some concerns regarding heat exhaustion and having EMT staff on site.

11. Finance, Planning Board

No Report

12. Administration, Emerald Coast Regional Council

Councilwoman Farrow reported to Council. Additionally she mentioned that there was an opening on the CIB and thanked Christie Haarman on her work on Wreaths Across America.

13. Parks & Recreation, Community Improvement Board

No Report

14. LEAP

No Report
Mayor Lindsay mentioned School District member, Linda Sanborn who is raising

funds to support the Duo Program and is part of a group organizing a dinner theater on February 4, 2024, to help raise money for the program.

15. Board of Adjustments

No Report

16. Historic Preservation Board, Transportation Planning Organization

No Report

17. Growth, Development & Annexation, Tourist Development Council

Councilman Snow reported to Council.

Councilman Snow addressed the emails between Mayor Lindsay and City Manager, Scott Collins and made a motion to replace Mayor Lindsay as representative for WWTP/ Utilities Delegation with Councilman Powell.

ACTION: Motion to Replace Mayor Heather Lindsay as Representative with Casey Powell by Jeff Snow; second by Matt Jarrett;
Motion passed - 5:2

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Gavin Hawthorne

NAYS: Mike Cusack, Marilynn Farrow

ABSTAIN: None

Members of Council discussed the emails between Mayor Lindsay and City Manager, Scott Collins.

Public input was provided by: Cassie Powell, Jimmy Messick, Orrin Smith, Sherry Chapman, Pam Mitchell, Theresa Messick, Christa Waite

18. Public Works

No report

19. Mayor Report: Public Safety, Ordinance Committee

Mayor Lindsay reported to Council

20. City Attorney's Report

No Report

21. City Manager's Report

City Manager Scott Collins reported to Council

22. Public Input

No Public Input

23. Adjourn

The meeting adjourned at 08:44 PM.