



CITY COUNCIL
Regular Meeting Minutes

October 10, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 06:04 PM.

Members Present:

Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward IV, Seat II Casey Powell
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat II Jeff Snow
Council Member Ward I, Seat II Matt Jarrett
Mayor Heather Lindsay

Members Absent:

Council Member, Ward IV, Seat I Jason Vance

Members of the Public in Attendance

Jenny Weber, Donna Long, Pam Murfey, Bill Walter, Tom Powers, Buddy Fisher, Sherry Chapman, David Samples, Vernon Compton, Jerry Mitchell, Patsy Lunsford, Theresa Messick

Staff in Attendance

City Manager, Scott Collins
City Attorney, Alex Andrade
Interim City Clerk, Melissa Short
Interim City Clerk, Molly Turnes
Budget Coordinator, Heidi Sroka
IT Systems Analyst, Ashley Johnston
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Item # 2023-1945
Pastor Nicole Jackson
Bearing Fruit Community Church

Buddy Fisher
A retired deputy from the sheriff's department gave the invocation.
Pastor Nicole Jackson was unable to attend.

3. Pledge of Allegiance

4. Approval of Minutes

Item # 2023-1903
September 12, 2023 Regular Council Meeting Minutes

ACTION: Motion to Approve by Gavin Hawthorne;
second by Matt Jarrett;

Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

5. Approval of Agenda

ACTION: Motion to Approve by Marilynn Farrow; second by Mike
Cusack;

Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike
Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

No Staff changes to the agenda
Councilman Jeff Snow requested to add Al Brewton Recognition to the Agenda
Workshop

6. Recognitions, Proclamations & Awards

None listed.

Mayor Lindsay mentioned that October is Breast Cancer Awareness Month and
October 10, 2023 is World Mental Health Day.

7. Public Hearings/Meetings

Item # 2023-1936
Proposed rezoning of 11.5 acres - Vanity Fair Rd.

Planning Director, Tim Milstead presented this item to the
Council. This is the 1st of 2 public hearings required for the
proposed rezoning of 11.5 acres on Vanity Fair. The second

public hearing will be held at the November 7, 2023 Council Meeting. This rezoning will not require a map change and would bring it into compliance with the City of Milton's Comprehensive Plan.

No Members of the public had any questions and the public hearing was closed and set for second public hearing in November.

8. Invited Speakers

No Invited Speakers

9. Persons to Appear

Persons to Appear: Mary Booth

10. General Consent Agenda

Item # 2023-1904

General Consent Agenda

ACTION:	Motion to Approve by Jeff Snow; second by Matt Jarrett; Motion passed - 7:0
YEAS:	Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne
NAYS:	None
ABSTAIN:	None

Councilman Cussak asked for clarification that the Webster property on Richardson Street was in fact 11.5 acres. Public Works Director Joe Cook confirmed that was accurate. Councilman Powell clarified to the public that on the interlocal agreement that the document presented at the last meeting was a working document and was updated and the questionable verbiage has been corrected. Mayor Lindsay stated that, too, the updated document is in the agenda packet, which is why Council didn't question it and members of the public have access to that also.

Item # 2023-1895

Purchase of the Webster Property on Richardson St

Item # 2023-1896

Developers Agreement for The Grove at Berryhill Subdivision

Item # 2023-1897

Task Order for Spray Field on New Property for WWTP

Item # 2023-1898

Emergency Purchase of Pipe Bursting Project for Park Avenue

Item # 2023-1899

Negotiation for RFP 2023.11 Engineer Services for Russell Harbor Park

Item # 2023-1900

Bid Opening for RFP 2023.09 Professional Appraisal Services WWTP

Item # 2023-1902

Wastewater Interconnectivity Highway 87 S.

Item # 2023-1692

RFP for Engineering Services - CDBG Broad St., Quinn St., and Okaloosa St.

Item # 2023-1693

Reject 2023.14 Water & Wastewater Treatment Plant Conversion to Liquid Chlorine

Item # 2023-1932

SEPA / OAFA: Santa Rosa County Veteran's Day Parade and Ceremony (11/11/23)

Item # 2023-1933

SEPA: Christmas Lighted Boat Parade (12/1/23)

Item # 2023-1934

SEPA / OAFA: Milton Christmas Parade (12/2/23)

Item # 2023-1935

SEPA: Milton's Blackwater Food Truck Festival - Spring (3/9/24)

Item # 2023-1893

Recommended Pay Increase For IT - City Clerk Duties

Item # 2023-1942

Council Meeting Dates for 2024

Item # 2023-1941
City Clerk Job Description

11. Ordinances & Resolutions

Item # 2023-1937

Ordinance #1990-23 RMD Pension, 1st Reading

ACTION: Motion to by None; second by None;
Motion - 0:0

YEAS: None

NAYS: None

ABSTAIN: None

City Attorney, Alex Andrade read Ordinance #1990-23 - 1st reading.

Item # 2023-1859

Ordinance # 1991-23 Wage Rates 2nd Reading

ACTION: Motion to Approve by Casey Powell;
second by Mike Cusack;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

City Attorney, Alex Andrade read Ordinance #1991-23 - 2nd reading.

City Manager Scott Collins reported to Council concerning the 1991-23 spreadsheet.

Item # 2023-1874

Ordinance # 1992-23 UDC Update Ordinance 2nd Reading

ACTION: Motion to Approve by Casey Powell;
second by Roxanne Meiss;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

City Attorney, Alex Andrade read Ordinance #1992-23 - 2nd reading.

Item # 2023-1936

Ordinance #1993-23 - Proposed rezoning of 11.5 acres - Vanity Fair Rd. 1st Reading

ACTION: Motion to Approve by Jeff Snow; second by Matt Jarrett;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

City Attorney, Alex Andrade read Ordinance #1993-23 - 1st reading.

Item # 2023-2009

Resolution #1580-23 Correction to Resolution 1577-23

ACTION: Motion to Approve by Matt Jarrett; second by Marilynn Farrow;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

**City Attorney, Alex Andrade read Resolution #1580-23
City Manager Scott Collins reported to Council concerning the amount discrepancy for Res 1577-23.**

Item # 2023-1890

Resolution #1581-23 Facing Fentanyl

ACTION: Motion to Approve by Matt Jarrett; second by Casey Powell;
Motion passed - 7:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

City Attorney, Alex Andrade read Resolution #1581-23

12. City of Milton Events

Events Coordinator, Jay Conrad reported to the Council.

13. Public Information Officer Report

Public Information Officer Report

Public Information Officer, Bethany Anderson reported to the Council.

14. Finance, Planning Board

Councilman Michael Cusack reported to the Council and mentioned wanting to meet with the City Manager to discuss the City hiring their own Engineer to cut down on costs.

15. Administration, Emerald Coast Regional Council

No report.

Mayor Lindsay mentioned to Councilwoman Farrow to possibly look into the consistency of contracts for City staff. Particularly the severance clause provisions.

16. Parks & Recreation, Community Improvement Board

Councilman Gavin Hawthorne reported to the Council.

17. LEAP

No report.

18. Board of Adjustments

No Report.

19. Historic Preservation Board, Transportation Planning Organization

Councilwoman Meiss reported to Council. She mentioned that the Historic Preservation Board has a couple of terms that are expiring and there will be a couple of openings on the Board.

20. Growth, Development & Annexation, Tourist Development Council

Councilman Snow reported to Council.

Item # 2023-2005

KSRB Butterfly House Vivarium Project - Stormwater Request

Planning Director, Tim Milstead, presented this item to the Council

Public input concerning a. KSRB Butterfly House Vivarium Project - Stormwater Request was provided by: Bob Cole, Vernon Compton, Sherry Chapman, Jenny Weber, Cassandra Sharp, Bill Walter, James Calkins

ACTION: Motion to Approve by Jeff Snow; second by Matt Jarrett;
Motion passed - 5:2
YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Gavin Hawthorne
NAYS: Mike Cusack, Marilynn Farrow
ABSTAIN: None
Amend motion to add a temporary certificate of occupancy for the vivarium building.

21. Public Works

No Report

22. Mayor Report: Public Safety, Ordinance Committee

Item # 2023-2008

Sexual Assault Prevention & Awareness

ACTION: Motion to Approve funding sexual assault prevention and awareness benches by: Mike Cusack; second by Gavin Hawthorne;
Motion passed - 7:0
YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne
NAYS: None
ABSTAIN: None

**Mayor Heather Lindsay spoke on the importance of sexual assault prevention and awareness. She mentioned dedicating a bench with the contact information on the bench like Whiting Field has and to consider putting this on the Agenda Workshop.
Council agreed to vote on it now to fund the awareness benches in all City of Milton parks.**

23. City Attorney's Report

No Report

24. City Clerk's Report

No Report.

25. City Manager's Report

City Manager Scott Collins reported to Council. He mentioned scheduling special work session to discuss changes with Council.

Councilwoman Meiss asked for there to be an update on the WWTP & City Clerk Position by the next meeting.

26. Public Input

Public Input was provided by: Theresa Messick, Vernon Compton, Cassandra Sharp, Bill Walter

27. Adjourn

The meeting adjourned at 07:47 PM.