



EXECUTIVE COMMITTEE MEETING Regular Meeting Minutes

October 30, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 05:35 PM.

Members Present:

Council Member Ward IV, Seat II Casey Powell
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward I, Seat I Mike Cusack
Council Member, Ward II, Seat I Marilyn Farrow
Council Member Ward I, Seat II Matt Jarrett
Mayor Heather Lindsay

Members Absent:

Council Member, Ward III, Seat II Jeff Snow
Council Member, Ward IV, Seat I Jason Vance

Members of the Public in Attendance

Shari Sabastiao, William Jones, Brian McGuire, Vernon Compton, Sherry Chapman, Tom Powers, Joy Powers, Nicole, Antonio, Vera Cooper, Vickie Mullins, Teresa Messick, Jimmy Messick, Jenny Weber & Reilly Perantoni

Staff in Attendance

City Manager, Scott Collins
City Attorney, Alex Andrade
Interim City Clerk, Molly Turnes
Interim City Clerk, Melissa Short
Interim City Clerk, Heidi Sroka
IT Systems Analyst, Ashley Johnston
Planning Director, Tim Milstead
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Item # 2023-2054
Pastor Nicole Jackson
Bearing Fruit Community Church

3. Pledge of Allegiance

4. Approval of Agenda

Mayor Lindsay spoke briefly on Rules of Decorum and read a portion of the ordinance 2-32 on Meetings as a reminder.

ACTION: Motion to Approve by Matt Jarrett; second by Casey Powell;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell, Mike Cusack,
Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

**Councilman Powell added to the agenda under Section 18. Public Works -
Magnolia & Byrom Crossing**

5. Recognitions, Proclamations & Awards

Item # 2023-1892

Al Brewton Recognition

ACTION: Motion to Approve by Mike Cusack; second
by Matt Jarrett;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Mayor Lindsay reported to Council. No new discussion

Item # 2023-2030

National Veterans and Military Families Month

**Mayor Lindsay prepared and read a Proclamation to Council
for National Veterans and Military Families Month.**

6. Public Hearings/Meetings

No Public Hearing/ Meeting

7. Invited Speakers

No Invited Speakers present

8. Persons to Appear

No Persons to Appear

9. Ordinances & Resolutions

No Ordinances or Resolutions

10. City of Milton Events

Item # 2023-1938

SEPA: St. Mary's Winterfest 2023 (12/01 and 12/02/2023)

ACTION: Motion to Approve by Matt Jarrett; second by Mike Cusack;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

Events Coordinator, Jay Conrad, reported to Council

Item # 2023-2025

SEPA: DoNot Stop 5K

ACTION: Motion to Approve by Casey Powell; second by Gavin Hawthorne;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

Events Coordinator, Jay Conrad, reported to Council

11. Finance, Planning Board

No Report

12. Administration, Emerald Coast Regional Council

No Report

Item # 2023-1889

Bid Opening for RFP 2023.17 City of Milton Executive Search Firm (City Manager)

ACTION: Motion to Approve by Marilynn Farrow; second by Casey Powell;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None
ABSTAIN: None

13. Parks & Recreation, Community Improvement Board

Councilman Hawthorne reported to Council

14. LEAP

No Report

15. Board of Adjustments

No Report

16. Historic Preservation Board, Transportation Planning Organization

No Report

Item # 2023-1901

Local Historic Resource proposed addition to UDC - Sections 11.4 & 11.5

ACTION: Motion to Approve by Roxanne Meiss;
second by Matt Jarrett;
Motion passed - 4:2

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Gavin Hawthorne

NAYS: Mike Cusack, Marilynn Farrow

ABSTAIN: None

Councilwoman Farrow reported to Council concerning her continuing opposition regarding this change to the UDC and read a portion of an editorial from a local news paper concerning the item.

17. Growth, Development & Annexation, Tourist Development Council

No Report

18. Public Works

No Report

Item # 2023-2023

Negotiation for RFP 2023.10 Engineer Services for Locklin Lake

ACTION: Motion to Table and move to the Dec 4,
2023 Executive Committee Meeting by
Casey Powell; second by Marilynn Farrow;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell reported to Council that the City was unable to negotiate a satisfactory term and wished to terminate negotiations with First Line Coastal and take up negotiations with the second most qualified firm, BDI.

City Manager, Scott Collins, reported to Council stating he was in receipt of a letter sent to City staff that day from First Line Coastal. Mr. Collins stated that he had questions and requested that the item does not go forward to the November 7, 2023 City Council meeting to allow time for further research and submit a study to Council. The item will be placed on the December 4, 2023 Executive Committee Meeting agenda.

Engineer, Ken Jones from First Line Coastal spoke to Council and requested a meeting with the City Manager. City Manager Scott Collins agreed.

Item # 2023-2024

Bid Opening for RFP 2023.08 Engineer Services Decommission of Wastewater Treatment Plant

ACTION: Motion to Approve by Casey Powell;
second by Mike Cusack;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell reported to Council

Item # 2023-2027

Purchase of land off of Jeff Ates Rd

ACTION: Motion to Approve by Casey Powell;
second by Mike Cusack;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell reported to Council

Item # 2023-2029

Stop Sign at Jones & Henry Street

ACTION: Motion to Approve by Casey Powell;
second by Matt Jarrett;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell reported to Council
Public Works Director, Joe Cook relayed that the stop sign had
already been installed.

Item # 2023-2052

Sprayfield Site 3 - Exploration, and Cultural and Environmental Review Task
Order

ACTION: Motion to Approve sprayfield site 3 - exploration,
and cultural and environmental review task
order by Casey Powell; second by Matt
Jarrett;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell reported to Council

Motion#2 - Magnolia & Byrom Crossing

ACTION: Motion to Approve funding a corridor study
for magnolia by Casey Powell; second by
Mike Cusack;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilynn Farrow, Gavin
Hawthorne

NAYS: None

ABSTAIN: None

Councilman Powell recommended installing flashing light for the
cross walks there.

Public Works Director, Joe Cook, reported to Council that it shouldn't be a problem with the county putting up flashing lights and he will coordinate with them. Milton Police Department is still investigating.

City Manager Scott Collins stated he discussed with Chief Tindell and recommended the City fund a full corridor study for Magnolia Street first, including costs. Will have a traffic engineer to follow up and conform to the UTC, Uniformed Traffic Code.

19. Mayor Report: Public Safety, Ordinance Committee

Mayor Lindsay reported to council regarding the legislation delegation forum and a bill by Senator Broxson concerning utilities and asked the Council to review it and provide any questions to City Manager, Scott Collins.

Item # 2023-1890

Facing Fentanyl, Suicide Awareness & Mental Health Awareness Discussion
Public input was provided by: Reilly Parentoni. He suggested providing a QR code

City Manager Scott Collins reported to Council that the staff is putting together public information to present to Council. Mr. Collins and Chief Tindell met with the school to place the CUBE and are awaiting to hear from the school.

Councilwoman Farrow reported that Casey Johnson from Men Empowered was unable to attend tonight and would like to attend a future discussion.

Councilman Hawthorne confirmed that the CUBE will have information for mental health too and recommended speaking with Abraham Sculley, Aaron Williams & Rodney Jones from the Hoops Program to get their support and more suggestions and information from them.

Mayor Lindsay agreed and stated that she hoped they would give input on what to include on the CUBE.

The item will be placed back on the agenda once the City Manager hears back from the School District.

Item # 2023-2028

Milton Garden Club - Blue Star & Gold Star Memorial Markers

ACTION: Motion to Approve by Casey Powell;
second by Roxanne Meiss;
Motion passed - 6:0

YEAS: Matt Jarrett, Roxanne Meiss, Casey Powell,
Mike Cusack, Marilyn Farrow, Gavin
Hawthorne
NAYS: None
ABSTAIN: None

Public input was provided by: Jenny Weber

- 20. City Attorney's Report**
No Report
- 21. City Clerk's Report**
No Report
- 22. City Manager's Report**
City Manager Scott Collins reported on the benches for the sexual assault awareness and renaming of the Council Chambers in honor of Al Brewton.
- 23. Public Input**
No Public Input
- 24. Adjourn**
The meeting adjourned at 06:37 PM.