December 14, 2021
5:30 PM
6738 Dixon Street
Milton, FL 32570

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Agenda

1. **Call Meeting to Order**

2. **Approval of Minutes**

   Item # 2021-89
   Approval of Minutes from November meeting

3. **Financial Report**

   Item # 2021-112
   November Financial Report

4. **Persons to Appear**

5. **Other Business**

6. **Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FS 286.0105

Agenda Item # 2021-89

Approval of Minutes from November meeting

MEETING DATE	PREPARED BY
December 14, 2021	Administration

COMMUNITY REDEVELOPMENT AGENCY
Regular Meeting Minutes

November 9, 2021
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

Meeting called to order at 05:31 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward II, Seat I Shannon Rice
Council Member Ward III, Seat II Jeff Snow

2. Approval of Minutes

Item # 2021-73
Approval of Minutes from October meeting

ACTION:	Motion to Approve by Shari Sebastiao; second by Casey Powell; Motion Passed - 0:0
YEAS:	None
NAYS:	None
ABSTAIN:	None

3. Financial Report

Item # 2021-74
October Financial Report

Motion by Shari Sebastiao to approve without objection.
Motion passed without objection.

4. Persons to Appear

5. Other Business

6. Adjournment

Meeting adjourned at 05:33 PM.

Agenda Item # 2021-112

November Financial Report

MEETING DATE	PREPARED BY
December 14, 2021	Administration Heidi Sroka, Budget Cooridinator

CRA I DOWNTOWN
FY 2022

(Fund 111)

as of 11/30/2021

	acct. #		FY 2022 BUDGET	FY 2022 YEAR To DATE as of 11/30/2021	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 61,294	$ -	$ 61,294	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 31,013	$ -	$ 31,013	Estimated tax billing
	348-xx-xx	Promotional	$ 40,500	$ 560	$ 39,940	Promotional Revenue
	360-10-00	Misc. Revenues	$ 15,415	$ -	$ 15,415	Misc. Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ 50,000	$ -	$ 50,000	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 198,222**	**$ 560**	**$ 197,662**	

EXPENSES		***OTHER EXPENSES***				
	34-00	Other Contractual Services	$ 5,000	$ -	$ 5,000	
	43-00	Utility Services	$ 12,000	$ 1,032	$ 10,968	Gulf Power / Willing St. power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ 7,000	$ -	$ 7,000	Advertisement
	48-01	5k Run	$ -		$ -	
	48-02	Bands on the Blackwater	$ 75,000	$ 12,934	$ 62,066	
	48-03	Movie Night	$ 6,000	$ 3,250	$ 2,750	
	48-06	Other Events	$ 5,000	$ 5,012	$ (12)	
	48-08	Water Festival	$ 5,000	$ -	$ 5,000	
	49-00	Misc. Expense	$ 2,000	$ -	$ 2,000	Christmas lighting maintenance/Electrical Repair
	49-19	Tax Rebate Incentive Prog	$ -	$ -	$ -	Tax Rebate Incentive Program
	49-34	Property / Fire Tax	$ 570	$ 571	$ (1)	Fire Fee
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials / Repair & Supplies	$ 3,000	$ 558	$ 2,442	
	54-00	Dues & Subscriptions	$ 500	$ -	$ 500	Dues & Subscriptions
	61-02	Easement-Sidewalk	$ -	$ -	$ -	Easement-Sidewalk
	64-00	Capital Outlay	$ -	$ -	$ -	
	64-27	Downtown Project Expense	$ 20,000	$ -	$ 20,000	
	82-08	SRC-July 4th Fireworks	$ 15,000	$ -	$ 15,000	
	82-09	Misc. Grants in Aid	$ 2,000	$ -	$ 2,000	Support for Special Events (SR Arts/Etc.)
	82-19	Façade Grant	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ 20,000	$ -	$ 20,000	Main Street Milton Dept/Façade Improv.
	99-99	Contingencies	$ 20,152	$ -	$ 20,152	
		OTHER EXPENSE TOTALS	**$ 198,222**	**$ 23,357**	**$ 174,865**	
		EXPENSE TOTALS	**$ 198,222**	**$ 23,357**	**$ 174,865**	

CRA II NORTH
FY 2022

(Fund 112)

as of 11/30/2021

	acct. #		FY 2022 BUDGET	FY 2022 YEAR To DATE as of 11/30/2021	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 6,571	$ -	$ 6,571	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 3,325	$ -	$ 3,325	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ 1,912	$ -	$ 1,912	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 11,808**	**$ -**	**$ 11,808**	

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	63-04	Carpenters Park	$ -	$ -	$ -	Carpenters Park
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	590-01-00	Contingencies	$ 3,114	$ -	$ 3,114	
		EXPENSE TOTALS	**$ 3,114**	**$ -**	**$ 3,114**	

as of 11/30/2021

CRA III SOUTH
FY 2022

(Fund 113)

	acct. #		FY 2022 BUDGET	FY 2022 YEAR To DATE as of 11/30/2021	Balance	Description
REVENUES	338-10-00	O/S Rev from Local Units (SRC contrib)	$ 1,702	$ -	$ 1,702	Estimated tax billing
	338-10-01	O/S Rev from Local Units (CITY contrib)	$ 861	$ -	$ 861	Estimated tax billing
	348-xx-xx	Promotional	$ -	$ -	$ -	Promotional Revenue
	361-10-00	Interest Income	$ -	$ -	$ -	Interest
	366-10-00	Misc. Donations	$ -	$ -	$ -	Misc. Donations
	381-01-00	Transfer from General Fund	$ -	$ -	$ -	
	389-90-01	Balance Forward	$ 2,013	$ -	$ 2,013	FYE 2021 Balance Forward
		REVENUE TOTALS	**$ 4,576**	**$ -**	**$ 4,576**	

Dept. 552

		OTHER EXPENSES				
EXPENSES	31-03	Professional Services	$ -	$ -	$ -	
	34-00	Other Contractual Services	$ -	$ -	$ -	
	43-00	Utility Services	$ -	$ -	$ -	Gulf Power / Power poles
	46-00	Repair & Maintenance	$ -	$ -	$ -	R&M
	48-00	Promotional	$ -	$ -	$ -	Advertisement
	48-06	Promotional	$ -	$ -	$ -	Advertisement
	49-00	Misc. Expense	$ -	$ -	$ -	Christmas lighting maintenance/Electrical Repair
	49-18	Misc. Exp. / Bank Charges	$ -	$ -	$ -	
	52-00	Operating Supplies	$ -	$ -	$ -	Misc.
	53-00	Materials/Rep & Supplies	$ -	$ -	$ -	
	54-00	Dues & Subscriptions	$ -	$ -	$ -	Dues & Subscriptions
	61-01	Capital - Land Acquisition	$ -	$ -	$ -	
	64-07	Capital - Misc. Equipment	$ -	$ -	$ -	
	64-27	Project Expense	$ -	$ -	$ -	
	82-09	Misc. Grants in Aid	$ -	$ -	$ -	Support for Special Events
	91-00	Transfer to Other Funds	$ -	$ -	$ -	
	91-01	Transfer to General Fund	$ -	$ -	$ -	
	91-02	Transfer to Capital Projects	$ -	$ -	$ -	
	99-99	Contingencies	$ 4,109	$ -	$ 4,109	
		EXPENSE TOTALS	**$ 4,109**	**$ -**	**$ 4,109**	