



EXECUTIVE COMMITTEE MEETING Regular Meeting Minutes

July 31, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 5:39 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward IV, Seat II Casey Powell
Council Member Ward I, Seat II Matt Jarrett
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward IV, Seat I Jason Vance
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward III, Seat II Jeff Snow

Members of the Public in Attendance

Jerry Couey, David Farrow, Joanna Guenther, Cassie Powell, Theresa Messick, Al Brewton, Patsy Lunsford, Pam Mitchell, Tom Powers, Joy Powers, Lauren Cooper, Robert Leek, Dewitt Nobles, Cassandra Sharp, Shari Sebastiao, James Calkins, Renee Johnmeyer, Donna Long, Orrin Smith, Matthew Hargraves, Vera Cooper, Cindy Smith, Linda Raffaele, Reverend Matt Dollhausen, Greg Scoville, Vernon Compton, Dean Lightey, Sherry Chapman, Cassie Powell, Vickie Mullins, Dan Mullins, David Samples, Rick Rogers, Cindea Booth, Wesley Meiss, Janet Coulter, C. Swann

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Director, Krystle Nowlin
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

Father Matt Dollhausen,
St. Mary's Episcopal Church

3. Pledge of Allegiance

4. Approval of Agenda

ACTION: Motion to Approve by Matt Jarrett; second by Roxanne Meiss;

Motion passed - 8:0

YEAS: Jason Vance, Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne

NAYS: None

ABSTAIN: None

5. Persons to Appear

Persons to Appear was provided by: Attorney Matthew Hargraves

6. City of Milton Events

Item # 2023-1623

SEPA - Coming Clean 5k

ACTION: Motion to Approve by Jeff Snow; second by Matt Jarrett;

Motion passed - 8:0

YEAS: Roxanne Meiss, Jeff Snow, Matt Jarrett, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Events Coordinator, Jay Conrad, reported to the Council.

Item # 2023-1624

SEPA - MHS Homecoming Parade

ACTION: Motion to Approve by Roxanne Meiss; second by Jason Vance;

Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilynn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Events Coordinator, Jay Conrad, reported to the Council.

7. Finance, Planning Board

Item # 2023-1706

UDC Update Presentation

ACTION: Motion to Approve by Casey Powell;
second by Marilynn Farrow;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Gavin
Hawthorne, Marilynn Farrow, Jeff Snow,
Jason Vance, Casey Powell, Mike Cusack

NAYS: None

ABSTAIN: None

The motion and vote is to move this item forward to the August
Agenda Workshop.
Councilman Mike Cusack reported to the Council.
The Planning Director, Tim Milstead, provided a PowerPoint to
the Council.
Public input concerning UDC Update Presentation was provided
by: Al Brewton

8. Administration, Emerald Coast Regional Council

Item # 2023-1725
City of Milton Board Vacancies

ACTION: Motion to Approve by Jeff Snow; second
by Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

Councilwoman Marilynn Farrow reported to the Council.
Gregory Scoville reported to the Council.

Item # 2023-1734
Discussion of RFP 2023.17 City of Milton Executive Search Firm (City
Manager)

ACTION: 1st Motion to Approve by Marilynn Farrow;
second by Mike Cusack;
Motion passed - 8:0

YEAS: Marilynn Farrow, Mike Cusack, Gavin
Hawthorne, Jason Vance, Matt Jarrett,
Roxanne Meiss, Jeff Snow, Casey Powell

NAYS: None

ABSTAIN: None

The first motion and vote is to approve the dates of August 3,
August 28, August 30 and September 6; vote passed

unanimously.

ACTION: 2nd Motion to Approve by Marilyn Farrow; second by Mike Cusack;
Motion failed - 2:6

YEAS: Mike Cusack, Marilyn Farrow

NAYS: Jeff Snow, Matt Jarrett, Roxanne Meiss, Casey Powell, Gavin Hawthorne, Jason Vance

ABSTAIN: None

The second motion and vote is to have a Councilmember added to the review process; vote failed.

ACTION: 3rd Motion to Approve by Marilyn Farrow; second by Mike Cusack;
Motion passed - 8:0

YEAS: Marilyn Farrow, Mike Cusack, Gavin Hawthorne, Jason Vance, Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell

NAYS: None

ABSTAIN: None

The third motion and vote is to approve the RFP as presented for advertisement; vote passed unanimously.

Each Councilmember gave their input regarding this item.
The City Attorney, Alex Andrade, reported to the Council.
The City Manager, Randy Jorgenson, reported to the Council.

9. Parks & Recreation, Community Improvement Board

Councilman Gavin Hawthorne reported to the Council.

10. LEAP

LEAP Membership Process

ACTION: Motion to Approve by Jeff Snow; second by Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

Councilman Jason Vance reported to the Council that the LEAP Committee would like two items added to the application

process; a criminal history check and a verification of sexual offender status.

Item # 2023-1717

Mrs. Adams Dedication

ACTION: Motion to Approve by Jason Vance;
second by Gavin Hawthorne;
Motion passed - 8:0

YEAS: Marilynn Farrow, Gavin Hawthorne, Matt Jarrett, Jason Vance, Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack

NAYS: None

ABSTAIN: None

11. Board of Adjustments

No report.

12. Historic Preservation Board, Transportation Planning Organization

Councilwoman Roxanne Meiss reported to the Council that the next TPO meeting is August 9th.

The Planning Director, Tim Milstead, reported to the Council.

Councilman Jeff Snow reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

13. Growth, Development & Annexation, Tourist Development Council

Item # 2023-1631

Review of the City of Milton Business Improvement Grant Program

This item will be moved to the August Agenda Workshop for further discussion.

Councilman Jeff Snow reported to the Council.

Councilman Casey Powell reported to the Council.

Councilman Gavin Hawthorne reported to the Council.

Councilwoman Marilynn Farrow reported to the Council.

Councilwoman Roxanne Meiss reported to the Council.

The Economic Development Director, Ed Spears, reported to the Council.

Public input concerning Review of the City of Milton Business Improvement Grant Program was provided by: Vernon Compton, Lauren Cooper, Sherry Chapman

Item # 2023-1686

Residential Facade Grant Program Review

This item will be moved to the August Agenda Workshop for further discussion.

14. Public Works

Item # 2023-1699
Water & Gas Meter Reading Equipment

ACTION: Motion to Approve by Casey Powell;
second by Matt Jarrett;
Motion passed - 8:0

YEAS: Matt Jarrett, Roxanne Meiss, Jeff Snow,
Casey Powell, Mike Cusack, Marilynn
Farrow, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

15. Mayor Report: Public Safety, Ordinance Committee

Item # 2023-1685
Speed Measurement Instructor Training

ACTION: Motion to Approve by Jeff Snow; second
by Matt Jarrett;
Motion passed - 8:0

YEAS: Jeff Snow, Marilynn Farrow, Casey Powell,
Gavin Hawthorne, Matt Jarrett, Mike
Cusack, Jason Vance, Roxanne Meiss

NAYS: None

ABSTAIN: None

16. City Attorney's Report

No report.

17. City Manager's Report

No report.

18. Public Input

No public input.

19. Adjourn

The meeting adjourned at 7:00 PM.