



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Agenda

July 31, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Approval of Minutes**
 - Item # 2023-1666
 - Approval of Minutes from July 3, 2023 meeting
- 3. Financial Report**
 - Item # 2023-1632
 - Sundial Financial Report
- 4. Persons to Appear**
- 5. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Approval of Minutes from July 3, 2023 meeting

MEETING DATE	PREPARED BY
July 31, 2023	Clerk's Office Dawn Molinero, City Clerk



SUNDIAL UTILITIES OF MILTON, INC.
Regular Meeting Minutes

July 3, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Call Meeting to Order

The meeting was called to order at 5:32 PM.

Members Present:

Mayor Heather Lindsay
Council Member, Ward II, Seat I Marilyn Farrow
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward III, Seat II Jeff Snow
Council Member Ward II, Seat II Roxanne Meiss
Council Member, Ward IV, Seat I Jason Vance

Members Absent:

Council Member Ward I, Seat II Matt Jarrett

Members of the Public in Attendance

Pam Mitchell, Jerry Mitchell, Donna Long, Russel Johnson, Betsy Johnson, David Farrow, Orrin Smith, George Jordan, Tod Brainard, Chuck Martin, Christie Culpepper, O'Neal Baker, Rhonda Dursma, Henry Martin, Vickie Mullins, Daniel Mullins, Al Brewton, Stanley Jandura, Dean Leightey, Patsy Lunsford, Joseph Carp, Cindea Booth, Kris Long

Staff in Attendance

City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
Public Information Officer, Bethany Anderson
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Chief of Police, Tony Tindell (Admin)

2. Approval of Minutes

Item # 2023-1606

Approval of Minutes from June 5, 2023 meeting

ACTION:

Motion to Approve by Jeff Snow; second
by Jason Vance;
Motion passed - 7:0

YEAS: Roxanne Meiss, Jeff Snow, Casey
Powell, Mike Cusack, Marilynn Farrow,
Gavin Hawthorne, Jason Vance
NAYS: None
ABSTAIN: None

3. Financial Report

Item # 2023-1632

Sundial Financial Report

Councilwoman Marilynn Farrow reported to the Council.

The Budget Manager, Heidi Sroka, reported to the Council.

This item has been moved to the Agenda Workshop for further discussion.

4. Ordinances & Resolutions

None.

5. Other Business

None.

6. Persons to Appear

None.

7. Adjournment

The meeting adjourned at 5:37 PM.



Sundial Financial Report

MEETING DATE	PREPARED BY
July 31, 2023	Administration Department Heidi Sroka, Budget Coordinator

Sundial Utilities of Milton, Inc.

P. O. Box 909, Milton, FL 32572

Profit & Loss Statement

For the months as listed
and Fiscal Year to Date (FYTD)

CUSTOMER COUNT	865	887	884		
Income	May 2023	June 2023	July 2023		FYTD
*Sewer Revenue	\$ 42,060	\$ 42,808	\$ 42,569	\$	411,033
Service Connect		\$ 31,013		\$	207,732
Other Revenues	\$ 7,889	\$ 7,620	\$ -	\$	51,909
Other Sources (Transfers)	\$ -	\$ -	\$ -	\$	-
Total Income	\$ 49,949	\$ 81,441	\$ 42,569	\$	670,674
Expenses					
Professional Svcs.	\$ -	\$ -	\$ -	\$	-
Legal Counsel	\$ -	\$ -	\$ -	\$	-
Accounting & Auditing	\$ -	\$ -	\$ -	\$	1,136
Bad Debt	\$ 242	\$ (155)	\$ 72	\$	2,412
Communication Services	\$ -	\$ -	\$ -	\$	-
Postage and Shipping	\$ 169	\$ 170	\$ 170	\$	1,544
Utilities-Wastewater	\$ 3,296	\$ 6,067	\$ 113	\$	27,159
Insurance & Bonds	\$ -	\$ -	\$ 2,692	\$	10,699
Repair & Maintenance-Wastewater	\$ 614	\$ 6,210	\$ 12,746	\$	29,373
Repair & Maint. Lift Station	\$ -	\$ -	\$ -	\$	-
Repair & Maint. Damage Claim Repairs	\$ -	\$ -	\$ -	\$	-
Advertising/Promotional	\$ -	\$ -	\$ -	\$	-
Misc. Expenditures	\$ -	\$ -	\$ -	\$	31
Landfill Tipping Fee	\$ 814	\$ 1,417	\$ 1,058	\$	18,444
Pipes, Valves & Fitting	\$ -	\$ -	\$ -	\$	-
Laboratory Service	\$ 1,154	\$ 425	\$ 283	\$	5,240
Bank Charges	\$ -	\$ -	\$ -	\$	-
IT Expense	\$ -	\$ -	\$ -	\$	6,934
Billing & Admin Fees	\$ 23,414	\$ -	\$ -	\$	46,828
Fire Assessment Fees	\$ -	\$ -	\$ -	\$	2,102
*W&S Fund Labor Fees	\$ -	\$ -	\$ -	\$	20,000
Office Supplies	\$ -	\$ -	\$ -	\$	35
Operating Supplies-Wastewater	\$ 11,436	\$ 1,658	\$ 9,651	\$	39,454
Lift Station Improvements	\$ -	\$ -	\$ -	\$	67,750
WWTP Upgrade & Improve	\$ -	\$ 29,495	\$ -	\$	92,776
Sewer Infrastructure	\$ 734	\$ 10,991	\$ 132	\$	30,362
Machinery & Equipment / Misc.	\$ -	\$ -	\$ -	\$	-
*Debt Costs	\$ 17,500	\$ 17,500	\$ 17,500	\$	175,000
Interest Expense	\$ -	\$ -	\$ -	\$	-
Total Expenses	\$ 59,373	\$ 73,778	\$ 44,417	\$	577,279
** see notes					
Profit/(Loss)	(\$9,424)	\$7,663	(\$1,848)	\$	93,395

*Debt Costs are \$17,500 (1/12 of Annual Debt Payment of \$210,000)

**Lift Station Improvements are costs for payments to BDI for engineering/design work on Sundial WWTP expansion project

***\$20,000 Misc Fee is Labor cost for fee to run Sundial billed by the City of Milton