



CITY COUNCIL
Regular Meeting Minutes

November 9, 2021
5:45 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

Meeting called to order at 05:48 PM.

Members Present:

Mayor Heather Lindsay
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss
Council Member Ward III, Seat I Robert Leek
Council Member Ward IV, Seat I Shari Sebastiao
Council Member Ward IV, Seat II Casey Powell

Members Absent:

Council Member Ward II, Seat I Shannon Rice
Council Member Ward III, Seat II Jeff Snow

2. Invocation

Rev. Matthew Dollhausen
Saint Mary's Episcopal Church of Milton

3. Pledge of Allegiance

4. Approval of Minutes

October 12, 2021 Regular City Council Meeting

ACTION:	Motion to Approve October 12, 2021, regular City Council Meeting by Casey Powell; second by Roxanne Meiss; Motion Passed - 5:0
YEAS:	Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell
NAYS:	None

ABSTAIN: None

October 21, 2021 Special Called Council Meeting

ACTION: Motion to Approve by Roxanne Meiss; second
by Shari Sebastiao;
Motion Passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Robert Leek,
Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

5. Approval of Agenda for Additional Items

ACTION: Motion to Approve by Casey Powell; second by Shari
Sebastiao;
Motion Passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek,
Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

6. Recognitions, Special Presentations and Awards

Employee Recognition

Mr. Dave Harwick of the Finance Department was recognized for
providing exceptional customer service.

City of Milton's Bands on the Blackwater Honors Local Non-Profits

Guitars 4 Vets

Big Brothers Big Sisters of Northwest Florida

7. Public Hearings/Meetings

8. Invited Speakers

9. Persons to Appear

10. Ward I, Seat I Appointment

City Council Appointment of the Ward I, Seat I, City Council Seat

ACTION:	Motion to appoint Vernon Compton to the vacant Ward I, Seat I City Council seat by Roxanne Meiss; second by Shari Sebastiao; Motion Passed - 5:0
YEAS:	Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

11. Recess/Reception

Swearing-In of Newly Appointed Council Member

Vernon Compton of Ward I was sworn in by City Clerk, Dewitt Nobles.

Councilman Compton joined the meeting at 7:58 PM.

12. General Consent Agenda

ACTION:	Motion to Approve by Roxanne Meiss; second by Shari Sebastiao; Motion Passed - 6:0
YEAS:	Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell
NAYS:	None
ABSTAIN:	None

Item # 1807
Employee's Christmas Luncheon

Item # 1809

Developer's Agreement: Milton Highway Properties Investments, LLC

Item # 1811

Patrol Vehicle Purchase

Item # 1812

St. Rosa Lima Christmas Bazaar Rental Request

Item # 1796

Residential Parking Permit Request - Willing Street

Item # 1803

Purchase of New Fire Engine

Item # 1804

FY 2022 Commercial Facade Program

Item # 1805

Bid Opening - CDBG Admin Services

Item # 1806

Bid Opening - CDBG Engineering Services

Item # 1808

Clayton White Business of the Quarter

Item # 1810
Developer's Agreement: Holiday Builders

Item # 1813
Bid Opening for ITB 2021.07 Portable Restroom

13. Ordinances, Resolutions & Proclamations

Veteran's Day Proclamation

Family Court Awareness Month Proclamation

Resolution # 1531-21

A Resolution Establishing a Portion of Willing Street as a Designated Residential Parking Permit Area.

City Attorney Alex Andrade read the updated resolution 1535-21 into the record, establishing the location and conditions of the residential parking space.

Resolution # 1533-22

Various Funds - \$0

Reallocate funds to correct typing error entering budget lines.

Various Funds - \$479,889.31

Funds brought forward from projects from FY 2021 to be completed in FY2022.

ACTION: Motion to Approve by Casey Powell; second by Matt Jarrett;
Motion Passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

Resolution # 1534-22

A Resolution Declaring All Milton Businesses to be Recognized as the Clayton White Business of the Quarter

ACTION: Motion to Approve by Casey Powell; second by Shari Sebastiao;
Motion Passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

14. City Attorney's Report

City Attorney, Alex Andrade, reports that the City has been provided with a Memorandum of Understanding to create the process by which the West Florida Railroad Museum may apply for up to \$50,000 of reimbursement that has been programmed into the fiscal year 2022 budget. Attorney Andrade requested permission from the Council to execute the agreement. No objection from the Council.

15. City Clerk's Report

16. Regular Agenda Items

Parks & Recreation Department

Item # 1816
Disc Golf Course Name

City Manager, Randy Jorgenson, requested the grand opening of the disc golf course be moved from November 12, 2021 to November 15, 2021, and presented the name "The Pat Lunsford Blackwater Disc Golf Course."

ACTION: Motion to Approve by Vernon Compton;
second by Casey Powell;
Motion Passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss,
Robert Leek, Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

17. Council Reports

18. Mayor's Report: Heather Lindsay

19. City Manager's Report

City manager Randy Jorgenson reports that there was \$5,000 approved for Christmas fireworks and the cost received was \$6,500. The requested amount is within the manager's authority to approve, but due to the amount differing from a specific amount budgeted by the Council, Mr. Jorgenson requested approval from the Council before proceeding.

ACTION: Motion to Approve by Shari Sebastiao; second by Casey Powell;
Motion Passed - 6:0

YEAS: Vernon Compton, Matt Jarrett, Roxanne Meiss, Robert Leek,
Shari Sebastiao, Casey Powell

NAYS: None

ABSTAIN: None

Jaimee's Ridge Status Update

20. Public Input

21. Adjourn

Meeting adjourned at 08:38 PM.