



## EXECUTIVE COMMITTEE MEETING Regular Meeting Minutes

July 3, 2023  
5:30 PM  
6738 Dixon Street  
Milton, FL 32570

### 1. Open Meeting

The meeting was called to order at 5:39 PM.

#### **Members Present:**

Mayor Heather Lindsay  
Council Member, Ward I, Seat I Mike Cusack  
Council Member, Ward IV, Seat I Jason Vance  
Council Member Ward IV, Seat II Casey Powell  
Council Member, Ward III, Seat I Gavin Hawthorne  
Council Member, Ward II, Seat I Marilynn Farrow  
Council Member Ward II, Seat II Roxanne Meiss  
Council Member Ward III, Seat II Jeff Snow

#### **Members Absent:**

Council Member Ward I, Seat II Matt Jarrett (arrived at 6:43 PM and departed at 7:31 PM)

#### **Members of the Public in Attendance**

Pam Mitchell, Jerry Mitchell, Donna Long, Russell Johnson, Betsy Johnson, David Farrow, Orrin Smith, George Jordan, Tod Brainard, Chuck Martin, Christie Culpepper, O'Neal Baker, Rhonda Dursma, Henry Martin, Vickie Martin, Daniel Mullins, Al Brewton, Stanley Jandura, Dean Leightey, Patsy Lunsford, Cindea Booth, Joseph Carp, Kris Long, Sherry Chapman, Theresa Messick, Jimmy Messick, Denise Beckham, Angie Carter, Christa Waite

#### **Staff in Attendance**

City Attorney, Alex Andrade  
City Clerk, Dawn Molinero  
IT Systems Analyst, Hunter Green  
Public Information Officer, Bethany Anderson  
Planning Director, Tim Milstead  
Director of Economic Development, Ed Spears  
Public Works Director, Joe Cook  
Budget Manager, Heidi Sroka  
Chief of Police, Tony Tindell

### 2. Invocation

Pastor Tod Brainerd,  
Grace Bible Church of Milton

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**ACTION:** Motion to Approve by Marilyn Farrow; second by Roxanne Meiss;

Motion passed - 7:0

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

**NAYS:** None

**ABSTAIN:** None

**5. Recognitions, Proclamations & Awards**

Independence Day Proclamation

Mayor Heather Lindsay read a proclamation in honor of Independence Day.

**6. Persons to Appear**

Mayor Heather Lindsay read an input form from Christa Waite.

**7. City of Milton Events**

No report.

**8. Finance, Planning Board**

Item # 2023-1626

Fiscal Year 2024 Millage Rate

Councilman Mike Cusack reported to the Council.

Councilman Jeff Snow and Councilman Casey Powell reported to the Council.

Councilwoman Marilyn Farrow reported to the Council.

The Budget Manager, Heidi Sroka, reported to the council.

This item has been moved to the City Council Meeting for further discussion.

**9. Administration, Emerald Coast Regional Council**

Item # 2023-1604

Florida APA Conference Travel Request - Tim Milstead & Jacob Hullett

**ACTION:** Motion to Approve by Jeff Snow; second by Mike Cusack;

Motion passed - 7:0

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell, Mike Cusack, Marilyn Farrow, Gavin Hawthorne, Jason Vance

**NAYS:** None

**ABSTAIN:** None

Councilwoman Marilyn Farrow reported to the Council.

Item # 2023-1616

Florida LGISA Conference Travel Request - Krystle Nowlin

**ACTION:** Motion to Approve by Marilyn Farrow;  
second by Jason Vance;  
Motion passed - 7:0

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell,  
Mike Cusack, Marilyn Farrow, Gavin  
Hawthorne, Jason Vance

**NAYS:** None

**ABSTAIN:** None

Item # 2023-1608

Bid Opening for 2023.10 RFP- Engineering Services - Locklin Lake

Councilwoman Marilyn Farrow and Councilman Mike Cusack  
reported to the Council.

The Public Works Director, Joe Cook, reported to the Council.

Public input concerning Bid Opening for 2023.10 RFP-  
Engineering Services - Locklin Lake was provided by: Pam  
Mitchell

This item has been moved to the City Council Meeting for  
further discussion.

Item # 2023-1610

Bid Opening for 2023.11 RFP - Engineering Services - Russell Harber Park  
Dock Repair/Replace

**ACTION:** Motion to Approve by Marilyn Farrow;  
second by Mike Cusack;  
Motion passed - 7:0

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell,  
Mike Cusack, Marilyn Farrow, Gavin  
Hawthorne, Jason Vance

**NAYS:** None

**ABSTAIN:** None

Consultants' Competitive Negotiation Act (CCNA)

Councilman Marilyn Farrow reported to the Council.

**10. Parks & Recreation, Community Improvement Board**

Councilman Gavin Hawthorne reported to the Council.

Councilman Jeff Snow reported to the Council.

**11. LEAP**

Councilman Jason Vance reported to the Council that the next meeting is July 27th.

**12. Board of Adjustments**

No report.

**13. Historic Preservation Board, Transportation Planning Organization**

Councilwoman Roxanne Meiss reported to the Council.

The Economic Development Director, Ed Spears, reported to the Council.

**14. Growth, Development & Annexation, Tourist Development Council**

Item # 2023-1603

Munson Highway Annexation Petition

**ACTION:** Motion to Approve by Casey Powell;  
second by Jeff Snow;  
Motion passed - 6:1

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell,  
Mike Cusack, Gavin Hawthorne, Jason  
Vance

**NAYS:** Marilynn Farrow

**ABSTAIN:** None

The Planning Director, Tim Milstead, reported to the Council.  
Councilwoman Marilynn Farrow reported to the Council.  
The City Attorney, Alex Andrade, reported to the Council.  
Public input concerning Munson Highway Annexation Petition  
was provided by: Ken Garner

Item # 2023-1613

FY 2023 Business Improvement Program Cycle 6 - CD Properties (Old Post  
Office)

**ACTION:** Motion to Approve by Roxanne Meiss;  
second by Jeff Snow;  
Motion failed - 4:5

**YEAS:** Matt Jarrett, Roxanne Meiss, Jeff Snow,  
Casey Powell

**NAYS:** Heather Lindsay, Mike Cusack, Marilynn  
Farrow, Gavin Hawthorne, Jason Vance

**ABSTAIN:** None

Councilman Jeff Snow reported to the Council.  
Councilman Mike Cusack reported to the Council.  
Councilwoman Marilynn Farrow reported to the Council.  
The Economic Director, Ed Spears, reported to the Council.  
Public input concerning FY 2023 Business Improvement  
Program Cycle 6 - CD Properties (Old Post Office) was provided  
by: Lauren Cooper, David Farrow, Pam Mitchell, Lauren

Cooper, Cindea Booth

Item # 2023-1614

RFP - Milton Downtown Waterfront Marina, Residential & Mixed-Use  
Development Opportunity

**ACTION:** Motion to Approve by Jeff Snow; second  
by Mike Cusack;

Motion passed - 6:1

**YEAS:** Roxanne Meiss, Jeff Snow, Casey Powell,  
Mike Cusack, Gavin Hawthorne, Jason  
Vance

**NAYS:** Marilynn Farrow

**ABSTAIN:** None

The Economic Development Director, Ed Spears, presented to  
the Council.

Each Councilmember and the Mayor gave their input regarding  
this item.

Public input concerning RFP - Milton Downtown Waterfront  
Marina, Residential & Mixed-Use Development Opportunity was  
provided by: Jerry Mitchell, Sherry Chapman, Jimmy Messick

## 15. Public Works

Item # 2023-1605

Overbrook Drive Garbage pickup and vehicle parking

Councilman Casey Powell reported to the Council.

Councilman Mike Cusack and Councilwoman Marilynn Farrow  
reported to the Council.

The Planning Director, Tim Milstead, reported to the Council.

## 16. Mayor Report: Public Safety, Ordinance Committee

Feral Cats Discussion

Mayor Heather Lindsay reported to the Council.

Each Councilmember gave their input regarding this item.

Public input concerning Feral Cats Discussion was provided by:  
Ken Garner, David Farrow

## 17. City Attorney's Report

No report.

## 18. City Manager's Report

No report.

## 19. Public Input

No public input.

## 20. Adjourn

EXECUTIVE COMMITTEE MEETING  
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The meeting adjourned at 8:29 PM.