



AGENDA WORKSHOP

Regular Meeting Minutes

June 22, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

1. Open Meeting

The meeting was called to order at 5:30 PM.

Members Present:

Mayor Heather Lindsay
Council Member, Ward III, Seat I Gavin Hawthorne
Council Member, Ward IV, Seat I Jason Vance
Council Member, Ward I, Seat I Mike Cusack
Council Member Ward I, Seat II Matt Jarrett
Council Member Ward II, Seat II Roxanne Meiss

Members Absent:

Council Member Ward III, Seat II Jeff Snow
Council Member Ward IV, Seat II Casey Powell
Council Member, Ward II, Seat I Marilynn Farrow

Members of the Public in Attendance

Shari Sebastiao, Betty Williams, Al Brewton, Orrin Smith, Chuck Martin, Gwen Sachar, Sarah Mitchell, Pam Mitchell, Vera Cooper, Bruce Schenck

Staff in Attendance

City Manager, Randy Jorgenson
City Attorney, Alex Andrade
City Clerk, Dawn Molinero
IT Systems Analyst, Hunter Green
Human Resource Manager, Dana Barger
Planning Director, Tim Milstead
Director of Economic Development, Ed Spears
Public Works Director, Joe Cook
Events Coordinator, Jay Conrad
Chief of Police, Tony Tindell

2. Invocation

The invocation was given by the Public Works Director, Joe Cook.

3. Pledge of Allegiance

4. Approval of Agenda

ACTION: Motion to Approve by Matt Jarrett; second by Roxanne Meiss;
Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

5. Persons to Appear

Persons to Appear was provided by: Betty Williams

6. City of Milton Events

The Events Coordinator, Jay Conrad, reported to the Council.

7. Finance, Planning Board

Councilman Mike Cusack reported to the Council.

8. Administration, Emerald Coast Regional Council

Item # 2023-1604

Florida APA Conference Travel Request - Tim Milstead & Jacob Hullett

ACTION: Motion to Approve by Roxanne Meiss;
second by Matt Jarrett;
Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack,
Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.

Item # 2023-1616

Florida LGISA Conference Travel Request - Krystle Nowlin

ACTION: Motion to Approve by Roxanne Meiss;
second by Mike Cusack;
Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack,
Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The City Manager, Randy Jorgenson, reported to the Council.

Item # 2023-1608

Bid Opening for 2023.10 RFP- Engineering Services - Locklin Lake

ACTION: Motion to Approve by Roxanne Meiss;
second by Gavin Hawthorne;
Motion passed - 3:2

YEAS: Matt Jarrett, Gavin Hawthorne, Jason Vance

NAYS: Roxanne Meiss, Mike Cusack

ABSTAIN: None

The City Manager, Randy Jorgenson, reported to the Council.
Councilman Mike Cusack reported to the Council.
Mayor Heather Lindsay reported to the Council.
Public input concerning Bid Opening for 2023.10 RFP-
Engineering Services - Locklin Lake was provided by: Pam
Mitchell

Item # 2023-1610

Bid Opening for 2023.11 RFP - Engineering Services - Russell Harber Park
Dock Repair/Replace

ACTION: Motion to Approve by Matt Jarrett; second
by Jason Vance;

Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack,
Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The City Manager, Randy Jorgenson, reported to the Council.

9. Parks & Recreation, Community Improvement Board

No report.

10. LEAP

Mayor Heather Lindsay reported to the Council; she would like to know how the
public can join the LEAP Committee and have a discussion at the next Agenda
Workshop.

11. Board of Adjustments

No report.

12. Historic Preservation Board, Transportation Planning Organization

Councilwoman Roxanne Meiss reported to the Council.

13. Growth, Development & Annexation, Tourist Development Council

Item # 2023-1603

Munson Highway Annexation Petition

ACTION: Motion to Approve by Matt Jarrett; second
by Roxanne Meiss;

Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack,
Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to the Council.
The City Manager, Randy Jorgenson, reported to the Council.

Item # 2023-1613

FY 2023 Business Improvement Program Cycle 6 - CD Properties (Old Post Office)

ACTION: Motion to Approve by Roxanne Meiss;
second by Matt Jarrett;
Motion passed - 3:2

YEAS: Matt Jarrett, Roxanne Meiss, Gavin Hawthorne

NAYS: Mike Cusack, Jason Vance

ABSTAIN: None

The Economic Development Director, Ed Spears, reported to the Council.

The City Manager, Randy Jorgenson, reported to the Council.

Councilman Mike Cusack, reported to the Council.

Public input concerning FY 2023 Business Improvement Program Cycle 6 - CD Properties (Old Post Office) was provided by: Pam Mitchell

Item # 2023-1614

RFP - Milton Downtown Waterfront Marina, Residential & Mixed-Use Development Opportunity

ACTION: Motion to Approve by Matt Jarrett; second by Roxanne Meiss;
Motion passed - 4:1

YEAS: Matt Jarrett, Roxanne Meiss, Gavin Hawthorne, Jason Vance

NAYS: Mike Cusack

ABSTAIN: None

The Economic Development Director, reported to the Council.

14. Public Works

Item # 2023-1605

Overbrook Drive Garbage pickup and vehicle parking

ACTION: Motion to approve without objection
Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack, Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The Planning Director, Tim Milstead, reported to Council.

15. Mayor Report: Public Safety, Ordinance Committee

Mayor Heather Lindsay reported to the Council.

The Councilmembers drew numbers to determine order of selection regarding the City Manager applicants/interviews (one Councilmember to interview one applicant). The final drawing results were:

Councilman Matthew Jarrett: Edward Spears

Councilwoman Roxanne Meiss: Howard Brown

Councilman Jeff Snow: James Drumm

Councilman Casey Powell: Scott Collins

Councilman Jason Vance: Mike McGlothlin

Councilman Gavin Hawthorne: Robert Zienkowski

Councilwoman Marilyn Farrow: John Barkley

Councilman Mike Cusack: Chad Morris

16. City Manager's Report

Item # 2023-1595

Florida League of Cities Voting Delegate Conference

ACTION: Motion to Approve by Mike Cusack;
second by Matt Jarrett;
Motion passed - 5:0

YEAS: Matt Jarrett, Roxanne Meiss, Mike Cusack,
Gavin Hawthorne, Jason Vance

NAYS: None

ABSTAIN: None

The motion and vote is for Mayor Heather Lindsay to be the delegate at the conference.

The City Manager, Randy Jorgenson, reported to the Council.

17. Public Input

Public Input was provided by: Bruce Schenck

18. Adjournment

The meeting adjourned at 6:39 PM.