



Community Improvement Board Regular Meeting Agenda

May 23, 2023
5:30 PM
6738 Dixon Street
Milton, FL 32570

- 1. Call Meeting to Order**
- 2. Review and Approval of Agenda**
- 3. Approval of Minutes**
 - Item # 2023-1540
 - Approval of Minutes from April 25, 2023 meeting
- 4. Agenda Items**
 - Item # 2023-1545
 - Highway 90 Design Charrette Public Input Meeting
 - Item # 2023-1546
 - Residential Facade Report
 - Item # 2023-1547
 - Bicycle/Pedestrian Master Plan Meeting
- 5. Public Input**
- 6. Old Business**
- 7. New Business**
- 8. Adjournment**

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the City at least 48 hours before the meeting by contacting City Hall, 6738 Dixon Street, Milton, or by calling 983-5410.

"If any person decides to appeal any decision made by the board, agency, or commission, with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." FS 286.0105



Agenda Item # 2023-1540

Approval of Minutes from April 25, 2023 meeting

MEETING DATE

May 23, 2023

PREPARED BY

Melissa Short, Admin
Assistant/Permit Clerk/Assistant
City Clerk

BACKGROUND

SUMMARY

RECOMMENDATION

Approval of the Minutes

ATTACHMENTS

1. CIB Meeting Minutes 4-25-23 - DRAFT



City of Milton

Community Improvement Board Meeting

April 25, 2023, 5:30 p.m.

MINUTES

The City of Milton Community Improvement Board meeting was called to order at 5:31 P.M. on April 25th, 2023. Present at the meeting were Chairwoman Cassandra Sharp, Board Members Mr. Cole Brunner, Mr. Paul Kilmartin, Mrs. Shari Sebastiao, and Mr. Kaiden Spurlock. City Councilmen Gavin Hawthorne and Jason Vance were in attendance. City Staff present included Mr. Ed Spears. These minutes are a synopsis of the actions taken at the meeting and are not intended as verbatim minutes.

- I. The meeting was called to order by Chairwoman Sharp at 5:31 p.m. She welcomed those in attendance. It was noted that a quorum was achieved.
- II. Chairwoman Sharp called for any additions, deletions, or changes to the meeting agenda. Mrs. Sebastiao made a motion to approve the agenda without objection. No objection was noted.
- III. Chairwoman Sharp called for any additions, deletions, or changes to the minutes of the previous meeting. Mrs. Sebastiao made a motion to approve the minutes as presented without objection. No objection was noted.
- IV. Chairwoman Sharp called on Mr. Spears to give an overview of the Highway 90 Design Charrette that took place on April 15, 2023. He advised that the City Council/CRA, Historic Preservation Board, Planning Board and CIB all participated in the workshop to flesh out design aspects important to the City. He reviewed the consensus results from the meeting. Discussion followed. The members discussed additional elements that they would be interested in adding to the discussion. They recommended roundabouts instead of traffic lights at Stewart, Elmira and Canal Streets, adjusting the curve at Dr. Martin Luther King, Jr. Street away from First Baptist Church, and the adding of brick cross walks at all four sides of every intersection. The Board asked what the required length of the turn lanes would be at Canal and Elmira and also discussed structured parking at the Turtle Parking Lot to make up for the loss of on street parking. Mr. Spears agreed to add these items to the notes section of the Charrette report.

The CIB then discussed the concept of closing Willing Street to vehicular traffic. The Board stressed that allowances for deliveries to the businesses on Willing Street would be the key to such a project. The Board recommended surveying the businesses on Willing Street to gain their input. Discussed the possibility of removing on-street parking and keeping traffic. The Board discussed ending right hand turns for west bound traffic off of Highway 90 to help with the traffic congestion those turns cause.

The Board asked if such a prohibition could be put in place now. The Board discussed the two bicycle/pedestrian bridge options. The members agreed that they supported the northern bridge at the intersection of Berryhill and Willing and crossing to the southside of Russel Harber Landing.

Mr. Spears advised that there will be a public input meeting in May to present the results of the Charrette and hear from the general public. He invited the Board to attend when the date was finalized.

- V. Chairwoman Sharp opened the floor for any Board or Public input on the Old Courthouse Plan that was previously distributed to the Board. The main point that was stressed was the need for public bathrooms at Jernigan's Landing and the Festival and Events Area.
- VI. Chairwoman Sharp called on Mr. Spears to give an update on the Residential Façade Program. He advised that several applications were going forward to City Council for review and approval.
- VII. Open Forum – Mr. Compton thanked the City and the Board for participating in the Highway 90 Design Charrette. He discussed several locations that need new sidewalks to improve connectivity. The locations are Park Street from the Blackwater Heritage Trail to Stewart Street, Yew Street between Canal and Elmira. A small segment along Conecuh at Berryhill would complete the sidewalk on that street. Mary Street from the park north to Caroline, South Willing Street on the west side and Lark Street from Sanders to Byrum all need sidewalks. He advised that repairs were needed along Santa Rosa Street from Canal to Caroline. Mr. Compton also advised of dead or dying trees at Carpenter's Park, Elmira Street at the Courthouse, Gil Bass Park.

Chairwoman Sharp asked Mr. Spears to forward the list of street paving and sidewalks.

Mr. Compton advised that the Arbor Day ceremony would be held on April 28th at Milton High School at noon.

Mr. Spears advised that at 10 a.m. on Friday the City is presenting a Historic Marker at the Train Depot.

- VIII. Old Business – None.
- IX. New Business – None.
- X. With no further business to discuss, the meeting was adjourned at 6:58 p.m.

Respectfully submitted, Mr. Edward E. Spears, Economic Development Director